



DEPARTMENT FOR PROCUREMENT AND CENTRAL WAREHOUSING

11000 Belgrade, Nemanjina 6

nabavke.infra@srbrail.rs

No: 24/2018-3097

Date: 14.11.2018

INVITATION TO TENDER

1. Purchaser data

Purchaser name: "INFRASTRUCTURE OF SERBIAN RAILWAYS" JSC, Belgrade

Purchaser address: Nemanjina 6, 11000 Belgrade

Purchaser website: www.infrazs.rs

Purchaser type: state property – joint stock company

2. Type of public procurement

The a/m public procurement is performed in an open procedure, in accordance with the Law on Public Procurement (“Official Gazette of the Republic of Serbia”, No. 124/12, 14/15 and 68/15) and the respective by-laws enacted based on the Law.

3. Scope of public procurement

The scope of public procurement No 63/2018 is reconstruction of a part of capacities of Makis station.

45234100 – works on construction of railway lines.

4. Procedure purpose

The procedure is implemented for the purposes of conclusion of a public procurement contract.

5. Criterion and criterion elements

- The selection of the most advantageous tender shall be performed by applying the criterion of the “**lowest price offered**”. During the tender evaluation the total offered price, VAT exclusive, shall apply.

6. Obtaining of tender documents

The tender documents can be obtained as follows:

- From the Purchaser’s web site www.infrazs.rs
- From the Public Procurement portal www.portal.ujn.gov.rs

7. Tender submission method and deadline

The tender shall be prepared on the obtained tender documents with the signature of the authorized person at the places designated in the appendices. The tender shall be prepared and submitted in accordance with the provisions of the Law on Public Procurement and conditions specified in the tender documents. The tender must be clear and unambiguous, typed or clearly filled in and must contain the enclosed all the requested evidence on fulfilment of conditions for participation in the procurement procedure. **All the documents submitted in the tender must be bound in one whole and sealed, so that no individual sheet i.e. appendix can be additionally inserted, removed or replaced without visibly damaging the sheet or the seal.**

The Tenderer shall submit the tender directly or via mail in a closed envelope or box, closed in such a way that during the opening of tenders it can be clearly determined that it is being opened for the first time.

The Tenderer's name and address shall be specified on the back of the envelope i.e. box.

In the event that the tender is submitted by the group of Tenderers, it shall be indicated on the envelope that it relates to the group of Tenderers and the names and addresses of all the participants in the joint tender shall be specified.

The tender shall be submitted to the address: **"Infrastructure of Serbian Railways" JSC Belgrade, Nemanjina 6, Room 134, main mail room, ground floor, with an indication: "Tender for public procurement for reconstruction of a part of capacities of Makis station, in the open procedure, procurement No 63/2018 – DO NOT OPEN" / „Ponuda za javnu nabavku rekonstrukcije dela kapaciteta stanice Makis, u otvorenom postupku, nabavka broj 63/2018 – NE OTVARATI"/.**

The tender shall be deemed submitted on timely basis if received by the Purchaser until 20 December 2018 by 11 o'clock.

The Purchaser shall, upon receiving the particular tender, specify the time of receipt and record the number and date of the tender on the envelope i.e. on the box containing the tender.

The tender not received by the Purchaser within the deadline specified for submission of tenders i.e. received upon the expiry of the day and hour by which the tender may be submitted, shall be deemed non-timely. Such tender shall be returned unopened.

Opening of tenders shall be public and shall be performed by the Purchaser's Committee upon expiry of the deadline for submission of tenders i.e. on **20 December 2018 at 12:00 at the address of the Purchaser: "Infrastructure of Serbian Railways" JSC Belgrade, Nemanjina 6, Room 349, 1st floor.**

Opening of tenders shall be public and any interested party may attend it.

Only the authorized representatives of the Tenderers may actively participate in the opening of tenders.

The Tenderers' representatives shall be obliged to submit to the Committee for public procurement, prior to the start of opening of tenders, proxies for participation in the tender opening procedure. The proxy shall be submitted in writing and it shall be recorded with the Tenderer, certified by seal and signed by the Tenderer's authorized person.

8. Conditions under which the Tenderers' representatives may participate in the tender opening procedure

The tender opening procedure may be actively participated only by the authorized representatives of the Tenderers.

The participant in the public tender opening procedure – the Tenderer shall be obliged to submit to the Committee for Public Procurement, not later than the public opening of tenders, the proxy for participation in the tender opening procedure with the data on the person authorized to participate in the tender opening procedure as follows: last and first name, identity card No, authority (MUP) that issued the identity card, personal identification number (JMBG). For foreign nationals it is necessary to provide the last and first name, passport number and the country the person is coming from.

9. Deadline for adopting of contract award decision

The Purchaser shall adopt the decision on contract award not later than 25 days from the date of public opening of tenders.

10. Contact

Department for Procurement and Central Warehousing

- *Email:* nabavke.infra@srbrail.rs

Workdays from 8.00 to 16.00